

## Videographer/Video Editor

**Date Posted:** Tuesday, May 31, 2022

**Expected Start Date:** Monday, June 20, 2022

**Expected End Date:** Friday, August 12, 2022

**Application Deadline:** Monday, June 13, 2022 by 9:00AM

**Term:** Temporary 35 hr/wk, 8-weeks funded through the Canada Summer Jobs Program

**Salary:** \$16 per hour, 35/hr week for 8 weeks

**Office Hours\*:** 35 hours a week (Monday to Friday, 9 AM-5 PM)

**Location^:** MAC's office is located in Mississauga City Hall, 300 City Centre Dr Suite 1055, Mississauga, ON, L5B 3C9

\*This position may require covering some of MAC's or artist member events outside of designated work hours including evenings and weekends.

^This position will require travel to other locations in Mississauga to cover video events and capture artist interviews (this is dependent on COVID protocols and restrictions by the city and province).

**This position is funded by the Canada Summer Jobs program. To be eligible, the successful applicant must:**

- Be between 15 and 30 years of age at the start of the employment;
- Be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment;
- Have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.

# **Role: Videographer/Video Editor**

## **Organization Description:**

### **Mississauga Arts Council**

The Mississauga Arts Council is dedicated to enabling the growth of the arts by creating opportunity and connection between artists and residents in Mississauga and beyond. Celebrating our milestone 40th anniversary, the Mississauga Arts Council is a registered charity, dedicated to accelerating progress toward the attainment of our Vision of Mississauga, as a vibrant cultural community where arts and culture thrive! Learn more [mississaugaartscouncil.com](https://mississaugaartscouncil.com)

## **Job Description:**

We have an exciting opportunity for a creative and ambitious individual to join our talented team and make a difference in the vibrant arts community in Mississauga as a Videographer and Video Editor. The successful candidate will be working both independently and as part of a team. This position is funded through the Canada Summer Jobs Program.

Successful candidates must have access to their own computer and camera/video equipment. MAC will provide the software needed to complete the work, and can provide additional camera/video equipment as required.

## **Responsibilities:**

With guidance from the Communications Producer, the Videographer/Video Editor will:

- Produce, film, and edit video content for MAC and artist member events in Mississauga, ON
- Photograph and edit images using Lightroom for use on MAC and Martys HUB digital platforms
- Edit previously filmed video content into recap videos for MAC events and programs
- Create engaging video content for MAC and Martys HUB social media and digital platforms using Adobe Creative Suite.
- Assist with other administrative tasks as needed.

## **Qualifications:**

- Experience as a photographer/videographer. A combination of experience (such as volunteer experience) and education/knowledge of videography, video editing, photography, or related field.
- Knowledge of Adobe Creative Suite including Premiere Pro, Photoshop, Lightroom.
- Experience in creating social media videos (Facebook, Twitter, Instagram,

YouTube, TikTok).

- Strong written and verbal communication skills.
- Excellent project management, interpersonal and organizational skills.
- Ability to work successfully in a team and individually.

**Asset:**

- Knowledge of After Effects and Illustrator
- Experience interviewing individuals/artists.
- Experience working at a non-profit or in the arts sector.
- Extra video equipment (i.e. camera, drone, tripod)
- Valid Driver's Licence and access to a vehicle.

**How to Apply:**

Please email the following items with the subject line - **Videographer/Video Editor** to Sherri Murray at [media@mississaugaartscouncil.com](mailto:media@mississaugaartscouncil.com)

Application Deadline: Monday, June 13, 2022 by 9:00AM

- Cover letter referencing why you wish to work with MAC
- Resume/CV outlining your skills and experience
- 2 professional references
- 3 samples of video content and/or attachments/links to previous work: Can include (but not limited to) video samples, social media content examples, photo/video work, etc.

MAC is committed to ensuring the value of diversity is upheld in everything that we do for our members, employees, volunteers, and the broader community. MAC welcomes and supports all people, regardless of ability, age, race, gender identity, sexual orientation, or beliefs. It is incumbent upon MAC staff and volunteers to share the responsibility of creating and maintaining an environment of mutual respect and support.

**Priority will be given to Mississauga-based applicants. We thank all applicants, however only those selected for an interview will be contacted.**